



## Grant Application

Applications are available online at [www.delawarecountypa.com](http://www.delawarecountypa.com). All applications must be filled out completely and submitted by the last day of May to be considered for funding, though emerging needs applications may be considered throughout the year. **Incomplete applications may not be funded.** You may use additional sheets, if necessary, or this form may be reformatted for your computer.

Applicant Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**\*\*\*Applicant must provide documentation that shows tax exempt status.**

1. Amount requested: \_\_\_\_\_

2. Tell us how your tax exempt organization benefits the people of Delaware County:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Explain in detail how this grant will be utilized. **Provide a copy of the budget for this project.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. What other grants will your organization use? Please list sources & amounts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Is your organization affiliated with a parent organization or other group? \_\_\_\_YES \_\_\_\_NO  
(If yes, please list name and address)

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6. If the answer to Number 5 is Yes, what is the approximate annual amount that you receive from parent organization or other group?

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7. How many individuals in Delaware County will your organization serve with this grant?

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8. If you do not receive this grant, how will it affect your organization?

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9. **Applicant must provide documentation that shows tax exempt status.**

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10. How will Delaware County Community Chest be recognized for funding this grant? (ie: Guest of the Day on KMCH radio discussing your project.)

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11. ***If grant funds are allocated to your organization, a one-page report on how the grant funds were utilized (photos are encouraged) is required upon completion of the project or submitted no later than April 15<sup>th</sup> of the following year***

THE DELAWARE COUNTY COMMUNITY CHEST Board of Directors will meet to review your application.

Return this form to: Delaware County Economic Development office located at 200 East Main Street, Manchester, Iowa (along with five (5) copies of the application). Applications must be received by the last day of May, to assure consideration for funding (unless submitted as an emerging need application).